Berrick and Roke Village Hall Management Committee (VHMC)

Meeting 3/11/2026

Attendees John Bird, Andy Batt, Andrew Goss, Amanda Moser, Sarah Donegan. Apologies from Lesley Sixsmith who was unable to attend.

The meeting was arranged to discuss future roles and responsibilities of the VHMC as John Bird intends to stand down as Chairman.

Andy Batt agreed to take over the role of Chairman and will also act as liaison with the PC. Andrew Goss will continue as Treasurer. Amanda will continue to make sure all safety inspections and maintenance are up to date. Lesley Sixsmith will act as representative of Wallingford Bridge Club on the VHMC.

The committee was delighted to welcome Sarah Donegan as a new member, she has agreed to be a Trustee and be authorised signee for bank transactions.

Routine hall issues were discussed including the septic tank, which it now needs to be emptied once a year on a regular basis. Amanda is managing the contractor for this.

The only major item on the horizon is Bridge Club interest in possibly installing air conditioning. Sarah agreed to get in touch with suppliers to get project options and approximate costs for the Bridge Club committee to consider before taking it any further. John Bird suggested it would be worth also getting an estimate for a system with heats as well as cools to cater for a future point when the CH oil boiler reaches its end of life.

The hall is generally running smoothly and has a healthy bank balance of about £16,500, providing a good reserve in case of major items of renovation arise such as replacing the roofing felt.