



BERRICK SALOME PARISH COUNCIL
Berrick Salome - Berrick Prior - Roke - Rokemmarsh

BERRICK SALOME PARISH COUNCIL MEETING

All members of the Parish Council are summoned to attend the Parish Council Meeting to be held on **Thursday 10th September 2026 @ 7:30pm** in the Berrick and Roke Village Hall. This meeting is open to the public and press.

Signed – *Craig Tribe*
Parish Clerk

Date 03/09/26

AGENDA

- 1) Apologies for absence
- 2) Declarations of interest regarding items on the agenda
- 3) To approve and sign the minutes of the Parish Council Meeting held on 9th July 2026.
- 4) County and District Councillors' Reports
- 5) Public Participation (15 minutes max. as per council Standing Orders para 3.f.)
The Parish Council welcomes public participation at meetings. Residents are welcome to speak on agenda items or raise matters for future consideration. Though not a forum for debate, councillors will listen and take note.
- 6) Planning Decisions and Applications
 - a) **To consider the following planning applications:**
P26/S3017/HH - VH
The Other Place Roke Wallingford OX10 6JD
Proposed open sided car port with linked entrance canopy, pergola and associated landscaping.
P26/S3396/HH – AN
Little Acre Road Running Through Roke From Roke Farm To Chapel Lane Roke
Proposed new detached double garage
 - b) **To note the following applications awaiting decision by SODC:**
P25/S0177/FUL - JW
Old Post Office, Berrick Salome
Demolition of workshop/studio building and its replacement with a new 3-bedroom house. Amendment to application submitted to SODC on 16/12/25.
P26/S0282/FUL - IK
Rokemmarsh Farm, Rokemmarsh
The construction of a single agricultural barn.





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P26/S0283/O - IK

Rokemarsh Farmhouse, Rokemarsh

Demolition of existing agricultural buildings and dwelling, construction of a single detached house and garage.

Amendment submitted to SODC on 10/08/2026

P26/S0769/LB - CT

Church Cottage, Berrick Salome, OX10 6JP

Make improvements and internal alterations to the fabric of the house to mitigate dry rot and damp as recommended by contractors.

P26/S1811/O - CT

Land south of Watlington Road Benson

Outline application for up to 170 dwellings with all matters (except access) reserved

c) To note the decisions of SODC on the following applications:

P26/S1973/HH - AN

Berrick Lodge Road Between Parsonage Farm And Green Lane Berrick Salome

Proposed extension to existing garage to form new garden studio

SODC GRANTED 24/07/2026

P26/S0281/O - IK

Rokemarsh Farm, Rokemarsh

The construction of two detached houses and garages

Amendment submitted to SODC on 10/08/2026

SODC REFUSED 28/08/2026

- 7) To consider the Council's response to the general review of speed limits on Oxfordshire's rural A and B class road network – closes 18th September 2026 and to discuss the options for dealing with speeding through the village - **IK**
- 8) Village Hall lease rent review – **JW**
- 9) Allotments update – current position and actions required – **JW**
- 10) Update in relation to Land Registration and associated matters, and to agree the next steps – **JW**
- 11) To discuss the future maintenance and management of the Village Green - **JW**
- 12) To resolve to confirm the appointment of Melanie Coghaln as Parish Clerk - **CT**
- 13) Parish Clerk's Report
The Parish Clerk may give an update on local activities, or projects not covered elsewhere on the agenda.
- 14) Finance – **CT**
 - a) Responsible Financial Officer's Report
 - b) To approve schedule of payments and transfers





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- 15) Annual review of Publication Scheme - **CT**
- 16) Annual review of Standing Orders - **CT**
- 17) To consider and, if agreed, adopt a Local Council Documents and Records policy, replacing the existing Retention Policy – **CT**
- 18) To review the allocation of councillors' responsibilities in general – **IK/CT**
- 19) Councillor Updates – **ALL**
- 20) To resolve that Andy Pugh be appointed to the unpaid office of Responsible Financial Officer subject to completion of references and a confidentiality agreement. - **CT**
- 21) To consider any other matters the Chair deems urgent - for information only.
- 22) To agree the date of next meeting as 12th November 2026

