



BERRICK SALOME PARISH COUNCIL
Berrick Salome - Berrick Prior - Roke - Rokemarsh

BERRICK SALOME PARISH COUNCIL MEETING

All members of the Parish Council are summoned to attend the Annual Parish Council Meeting to be held on **Wednesday 27th May 2026 @ 10:00am** in the Berrick and Roke Village Hall.
This meeting is open to the public and press.

Signed: Angie Barker

Date 17/05/26

AGENDA

- 1) Election of Chair
- 2) Apologies for absence
- 3) Declarations of interest regarding items on the Agenda
- 4) To co-opt Andy Nicholls as a member of the Parish Council and complete his Declaration of Acceptance of Office
- 5) To approve and sign the minutes of the Parish Council Meeting held on 12th March 2026.
- 6) To approve and sign the minutes of the Extraordinary Parish Council Meeting held on 23rd April 2026
- 7) County and District Councillors' Reports
- 8) Public Participation (15 minutes max.)
Please note Parish Council meetings are formal meetings held in public, not public meetings. Residents are welcome to speak on agenda items or raise matters for future consideration. This is not a forum for debate, but councillors will listen and take note.
- 9) Finance – **CT**
 - a) To receive and note the Annual Internal Audit Report 2025/26 contained within the Annual Governance and Accountability Return 2025/26 Form 2 (AGAR)
 - b) To review and potentially approve the signing of the Certificate of Exemption contained within the AGAR
 - c) To review and potentially approve the signing of Section 1 of the AGAR – Annual Governance Statement 2025-26
 - d) To review and potentially approve the signing of Section 2 of the AGAR – Accounting Statements 2025/26
 - e) Responsible Financial Officer's report for the 2026/27 period to date
 - f) To confirm the direct debit mandates in favour of:
 - i) The Information Commissioner; and
 - ii) HMRC re PAYE
 - g) To review and potentially approve the increase in the charge for dog waste bin emptying and continuation of the contract with Shield Maintenance Ltd





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- h) To confirm the renewal of the Parish Council's insurance policy with Clear Councils on a three year fixed term agreement
 - i) To consider and potentially approve a donation to Friends of Benson Library
- 10) Planning Decisions and Applications
- a) To consider the following planning application:
[P26/S0769/LB](#)
Church Cottage, Berrick Salome, OX10 6JP - CT
Make improvements and internal alterations to the fabric of the house to mitigate dry rot and damp as recommended by contractors.
 - b) To note the following applications awaiting decision by SODC:
[P25/S0177/FUL](#)
Old Post Office, Berrick Salome
Demolition of workshop/studio building and its replacement with a new 3-bedroom house. Amendment to application submitted to SODC on 16/12/25.
[P26/S0283/O](#)
Rokemarsh Farmhouse, Rokemarsh - IK
Demolition of existing agricultural buildings and dwelling, construction of a single detached house and garage.
[P26/S0282/FUL](#)
Rokemarsh Farm, Rokemarsh - IK
The construction of a single agricultural barn
[P26/S0281/O](#)
Rokemarsh Farm, Rokemarsh - IK
The construction of two detached houses and garages.
[P26/S0882/HH - Ivy Cottage, Green Lane, Berrick Salome - JW](#)
Proposed erection of a summer house in front garden
- 11) To decide on the allocation on Councillors' responsibilities
- 17) Parish Clerk's Report - **ALB**
- 18) Councillor Updates – **ALL**
- 19) To consider any other matters the Chair deems urgent - for information only
- 20) To agree the date of next meeting as **9th July 2026**

