



BERRICK SALOME PARISH COUNCIL
Berrick Salome - Berrick Prior - Roke - Rokemarsh

BERRICK SALOME PARISH COUNCIL MEETING

All members of the Parish Council are summoned to attend the Parish Council Meeting to be held on **Thursday 12th March @ 7:30pm** in the Berrick and Roke Village Hall. This meeting is open to the public and press.

Signed: Angie Barker

Date 06/03/26

AGENDA

- 1) Apologies for absence
- 2) Declarations of interest regarding items on the agenda
- 3) To approve and sign the minutes of the Parish Council Meeting held on 8th January 2026.
- 4) County and District Councillors' Reports
- 5) Public Participation (15 minutes max.)
Please note Parish Council meetings are formal meetings held in public, not public meetings. Residents are welcome to speak on agenda items or raise matters for future consideration. This is not a forum for debate, but councillors will listen and take note.
- 6) Finance – **CT**
 - a) Responsible Financial Officer's Report
 - b) To approve schedule of payments and transfers
 - c) To pass the resolution in Appendix 1 to open a bank account with Unity Trust Bank.
 - d) To agree the declaration in Appendix 1 regarding telephone and internet banking.
 - e) To confirm that the RFO can proceed to finalise the transfer of the bank community account from Barclays Bank to Unity Trust plc
 - f) To confirm that the RFO can proceed to open one or more savings accounts with Unity Trust to earn investment income
 - g) To approve the renewal of membership of OALC for 2026-27
- 7) Planning Decisions and Applications
 - a) To consider the following planning application:
[P26/S0283/O](#)
Rokemarsh Farmhouse, Rokemarsh - IK
Demolition of existing agricultural buildings and dwelling, construction of a single detached house and garage.
[P26/S0282/FUL](#)
Rokemarsh Farm, Rokemarsh - IK
The construction of a single agricultural barn.
[P26/S0281/O](#)
Rokemarsh Farm, Rokemarsh - IK
The construction of two detached houses and garages.





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[P26/S0453/HH](#)

The Other Place, Roke - AB

Proposed single storey rear extension

The four applications above will be discussed at EGM on the 19th March 2026.

- b) To note the following application awaiting decision by SODC:

[P25/S0177/FUL](#)

Old Post Office, Berrick Salome - AB

Demolition of workshop/studio building and its replacement with a new 3-bedroom house.
Amendment to application submitted to SODC on 16/12/25.

- c) To note the decision by SODC on the following application:

[P25/S3157/LB/P25/S3156/HH](#)

Priory Cottage Berrick Salome OX10 6JR - CT

Single storey side extension & conservation works.

Approved 14/02/26.

- d) To note the following appeal awaiting decision by the Planning Inspectorate:

[P24/S3131/FUL](#)

Land Adjacent to the Orchard Braze Lane Benson - CT

Erection of 40 no age-restricted dwellings (Use Class C3) including 40% affordable housing and communal facilities, together with a new access off Braze Lane and pedestrian footway, including parking, landscaping and all enabling and ancillary works (amended plans and information received 19 March 2025).

- 8) Annual Review of Publication Scheme – **CT**
- 9) Annual Review of Risk Assessment – **CT**
- 10) Annual Review of the Effectiveness of Internal Control - **CT**
- 11) Annual Review of Standing Orders - **CT**
- 12) Playground Maintenance Update – **CT**
- 13) To consider the extension of the garden services contract with Azalea Landscapes for 2026.
- 14) Feeding Red Kites – **RW**
To discuss whether to communicate guidance relating to feeding red kites within the parish via our website and weekly updates.
- 15) Review - Registering our pubs as Assets of Community Value - **RW**
To discuss registering either or both of our pubs as ACVs
- 16) Update on Allotments - **JW**
Discuss and agree a proposal to the request to incorporate Plot 6 into Plot 5 and 7 by an addendum to current tenancy – If accepted do we need to add any terms.
- 17) Parish Clerk's Report - **ALB**





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- 18) Councillor Updates – **ALL**
- 19) To consider any other matters the Chair deems urgent - for information only.
- 20) To agree the date of next meeting as **Thursday 14th May 2026 at 7:30pm**, with the **Annual Parish Meeting** being held on **Thursday 23rd April 2026 at 7:30pm**.





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APPENDIX 1 to the Agenda for the Parish Council meeting to be held on Thursday 12th March 2026.

Resolution to open bank accounts with Unity Trust Bank plc

We wish to open an account with Unity Trust Bank plc ('Unity') and have read the account opening Terms and Conditions.

We accept Unity's Terms and Conditions and appoint them as our Bankers.

We acknowledge that Unity's Terms and Conditions may vary from time to time and we agree to be bound by them.

We will provide Unity with instructions and changes in line with the mandate.

Unity should rely on this Mandate until we send future amends.

We will send Unity a copy of the Memorandum and Articles of Association, a copy of the Company's Rules, our Trust Deeds or our registration documents. We will inform Unity of any changes to these in writing.

We will also notify Unity in writing of any change in Directors/Trustees/Officers and membership.

Committee members/Trustees of unincorporated entities acknowledge that they shall be jointly and severally liable for any liabilities incurred by individuals authorised to give instructions.

Telephone and internet banking declaration

We agree to use the Telephone Banking Service to authorise transfers between our Unity Trust Bank accounts and to request balance and other general account information.

We agree to use the Internet Banking Service in accordance with the Terms and Conditions.

The individuals named on the bank application form will be our authorised Telephone Banking and Internet Banking service users.

The trustees of unincorporated entities acknowledge that they will be jointly and severally liable for any of the Trust's liabilities incurred by individuals authorised to give instructions.

Responsibility for all transactions performed on our internet banking service lies with the final authorising user.

