



BERRICK SALOME PARISH COUNCIL
Berrick Salome - Berrick Prior - Roke - Rokemarsh

BERRICK SALOME PARISH COUNCIL MEETING

All members of the Parish Council are summoned to attend the Parish Council Meeting to be held on **Thursday 13th November 2025 at 8.00pm** in the Berrick and Roke Village Hall. This meeting is open to the public and press.

Signed: Angie Barker
Parish Clerk

Date 04/11/25

AGENDA

- 1) Apologies for absence.
- 2) Declarations of interest regarding items on the agenda.
- 3) To approve and sign the minutes of the Parish Council Meeting held on the 11th September 2025.
- 4) County and District Councillors' Reports.
- 5) Public Participation (15 minutes max)
Please note Parish Council meetings are formal meetings held in public, not public meetings. Residents are welcome to speak on agenda items or raise matters for future consideration. This is not a forum for debate, but councillors will listen and take note.
- 6) Homes England Chalgrove Airfield Proposal – **RW/IK**
To consider how the Council should handle its response to the planning applications when received. To consider setting up a Volunteer Action Group
- 7) Planning Decisions and Applications
 - a) To consider the following planning applications:
[P25/S3157/LB/P25/S3156/HH](#)
Priory Cottage Berrick Salome OX10 6JR
Single storey side extension & conservation works – **Agreed with SODC for ALB to provide comments to SODC on Friday 14th November.**
 - b) To note the following applications awaiting decision by SODC:
[P25/S0177/FUL](#)
Old Post Office, Berrick Salome
Demolition of workshop/studio building and its replacement with a new 3-bedroom house.
 - c) To note the decisions of SODC on the following applications:
[P25/S1078/FUL](#)
Lower Farm, Berrick Salome
Removal of existing stables and erection of single storey self-build detached dwelling with car port, access, garden and associated work. **Granted 5th November 2025**
 - d) To consider the following planning appeal:
[P24/S3131/FUL](#)
Land Adjacent to the Orchard Braze Lane Benson
Erection of 40 no. age-restricted dwellings (Use Class C3) including 40% affordable housing and communal facilities, together with a new access off Braze Lane and pedestrian footway, including parking, landscaping and all enabling and ancillary works (amended plans and information received 19 March 2025).
 - i) To confirm the decision to register for Rule 6 status for the above appeal.





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- ii) To consider whether to work with Benson Parish Council sharing costs and resources under a combined Rule 6 representation **OR**
Proceed independently as our own Rule 6 party **OR**
Withdraw our Rule 6 application and proceed as an Interest Party.
 - iii) Subject to the above decision to agree an initial legal and professional costs expenditure budget of £2,500 to be taken from the existing legal and professional fees reserve.
 - iv) To consider whether to adopt a steering group to formulate the response to the planning appeal.
- 8) Finance – **CT**
- a) Responsible Financial Officer's Report.
 - b) To approve schedule of payments and transfers.
 - c) To approve a direct debit mandate for paying PAYE to HMRC.
 - d) To approve the opening of a business account with CartridgePeople.com
 - e) To consider whether to make a donation to Citizens Advice Oxfordshire and for how much.
- 9) Update on the position re Parish Council owned and common land and registering the parish land with HM Land Registry – **RW**
Given the overall support to progress this, **RW** has sent a further email to LPR asking about next steps and to double check whether a £1,000 + VAT is realistic to register the three plots. **RW** would like the Parish Council to agree a specific figure to progress the registrations.
- 10) Annual review of Biodiversity Policy – **CT**
- 11) Annual review of Sexual and General Harassment Policy – **CT**
- 12) To consider the quotations for the tree and shrub work near the Village Hall and in the car park – **CT**
- 13) Village Security – **IK**
To discuss installing a CCTV camera in a single location, primarily to record vehicle movements to improve security and provide information to the police following burglaries or other incidents.
- 14) Parish Clerk's Report - **ALB**
- a) Update on Parish Clerk's Laptop
 - b) Time of Parish Council Meetings going forwards
- 15) Councillor Updates – **ALL**
- a) Children's Playground – **CT**
 - b) Clothes Bank – **CT**
 - c) Allotments – **JW**
 - d) Thames Water/McAllister works - **JW**
- 16) To consider any other matters the Chair deems urgent - for information only.
- a) Statement from the Chair about civility and respect - **RW**
 - b) The decision of the Council to build the Flood Prevention Equipment Shed in the allotments should proceed ASAP – **RW**
- 17) To agree the date of next meeting.

