

**The Parish of Berrick Salome, Oxfordshire**

**BERRICK SALOME PARISH COUNCIL MEETING**

All members of the Parish Council are summoned to attend the Parish Council Meeting to be held on **Thursday 14th November 2024 at 8.00pm** in the Berrick and Roke Village Hall. This meeting is open to the public and press.

Signed – **Julian Fox** Parish Clerk

Date 09/11/24

**AGENDA**

- 1) Apologies for absence
- 2) Declarations of interest regarding items on the agenda
- 3) To approve and sign the minutes of the Parish Council Meeting held on 12<sup>th</sup> Sept 2024 and the EGM of 31<sup>st</sup> Oct 2024
- 4) County and District Councillors' Reports
- 5) To consider proposals for a District Councillor's grant application for some replacement seating at the Recreation Ground - ALL
- 6) To review and agree revised Councillor responsibilities following the co-option of Cllr Ellingworth at the previous meeting - ALL
- 7) Finance - CT
  - a) Financial Officer's Report
  - b) To approve schedule of payments and transfers
  - c) Internal Audit update
  - d) To consider adopting the new Financial Regulations April 2024
  - e) To consider a request for donation from Citizens Advice
- 8) Clerk's Report - JF
  - a) To confirm submission of PC response to item 9 b)
- 9) Planning Decisions and Applications
  - a) **To consider the following planning applications:**
    - [P24/S3375/S73](#)**  
The Old Post Office, Berrick Salome  
Removal of condition 4 on application P06/E0600 (Erection of garden shed/workshop) - to allow the plot to become self-contained in its planning status as well as its land registration.
    - [P24/S3454/FUL](#)**  
Rosslyn, Green Lane, Berrick Prior OX10 6JW  
Demolition and removal of existing 2 bedroom bungalow and construction of new self-build 3 bedroom 1.5 storey height house.
  - b) **To note the following applications awaiting decision by SODC:**
    - [P24/S3131/FUL](#)**  
Land Adjacent to the Orchard, Braze Lane, Benson

Erection of 40 no. age-restricted dwellings (Use Class C3) including 40% affordable housing and communal facilities, together with a new access off Braze Lane and pedestrian footway, including parking, landscaping and all enabling and ancillary works.

**c) To note the decisions of SODC on the following:**

[P24/S2185/HH](#) Berrick Lodge, Berrick Salome

Proposed front extension, proposed insertion of new dormer windows and proposed rear balcony. Internal and external alterations including insertion of new PV panels on existing garage roof.

**Granted 02/10/24**

- 10) To discuss the use of the trial survey approach on future planning applications - ALL
- 11) To receive a BSPDG activity update and consider the following request - JW
  - a) To consider and potentially agree a maximum expenditure budget to be made available for Berrick Salome Drainage Group to cover expenditure for;
    - i) The acquisition of a hand held endoscope for culvert inspection.
    - ii) The acquisition and installation of a community shed together with a store of flood protection equipment.
- 12) To consider adopting a Sexual and General Harassment Policy and Procedure – ALL
- 13) To review and potentially approve draft Biodiversity Policy – JF
- 14) To review the Parish Council's policy for public participation in its meetings and how this should be incorporated in Standing Orders – ALL
- 15) To agree time and dates for PCM's and Annual Village Mtg in 2025 – ALL
- 16) To receive an Allotments update and consider the following matters– JW
  - a) Consider and agree next steps in relation to tenancies for allotments where users have not returned signed tenancy agreements for the period from 31/10/2024 to 31/01/2026
  - b) Consider a proposal to remove the old derelict unused shed from the communal grounds at the allotments. If proposal accepted, agree a budgetary range, funding strategy and procedure for doing so.
- 17) To consider whether to approve the Oxfordshire Councils Charter, a framework for better partnership working in Oxfordshire, including shared commitments and principles – ALL
- 18) To consider whether to sign up to the NALC Civility and Respect Pledge - ALL
- 19) To consider any other matters the Chair deems urgent - for information only.
- 20) Date of next meeting