

**The Parish of Berrick Salome, Oxfordshire**

**BERRICK SALOME PARISH COUNCIL MEETING**

All members of the Parish Council are summoned to attend the Parish Council Meeting to be held on **Thursday 9th May 2024 at 9.00pm** in the Berrick and Roke Village Hall. This meeting is open to the public and press.

Signed – **Julian Fox** Parish Clerk

Date 03/05/24

**AGENDA**

- 1) Apologies for absence
- 2) Election of Chair
- 3) To decide on allocation of Councillor responsibilities
- 4) Declarations of interest regarding items on the agenda.
- 5) To approve and sign the minutes of the Parish Council meeting held on 14th March 2024
- 6) Matters arising from the minutes of 14<sup>th</sup> March 2024
  - a) AB to establish cost share structure on Village Hall car park repairs
- 7) County and District Councillors' Reports
- 8) Finance - CT
  - a) To note receipt of the Annual Internal Audit Report
  - b) To review and potentially approve completion of the Certificate Exemption contained within Part 2 of the Annual Governance and Accountability Return (AGAR) 2023-24
  - c) To review and potentially approve Section 1 of the AGAR – Annual Governance Statement 2023-24
  - d) To review and potentially approve Section 2 of the AGAR – Accounting Statements 2023-24
  - e) Financial Officer's report for the 2024-25 period to date.
  - f) To agree a new earmarked reserve for Berrick Salome Parish Drainage Group of £2,000
  - g) To review and potentially approve the insurances renewal
  - h) To review and potentially approve request for donation to Benson Library
- 9) Planning Decisions and Applications
  - a) **To consider the following planning applications:**  
None to consider
  - b) **To note the following applications awaiting decision by SODC:**  
[P24/S0306/LDE](#) Jakemans Studio, Berrick Salome  
Use as an independent dwelling  
[P24/S1015/FUL](#) Little Acre, Roke  
Change of use from existing detached outbuilding to dwelling  
[P24/S1122/LB](#) Well Cottage, Roke  
Installation of a wood burning stove to existing hearth fireplace
  - c) **To note the decisions of SODC on the following:**  
None to note

**d) To note the following appeals awaiting decision by Planning Inspectorate**

[P21/S0882/O](#) – 19 dwellings on land adjacent to The Orchard, Benson  
Redetermination of appeal, previously quashed.

- 10) Replacement Parish Councillor procedure update – JF
- 11) To discuss and potentially confirm support in principle for Rokefest 2025 to be held on the Recreation Ground - ALL
- 12) To confirm submissions of Expressions Of Interest to OCC Flood Mitigation Funding for 3 potential projects through Berrick Salome Parish Drainage Group - JW
- 13) To consider any other matters the Chair deems urgent – for information only.
- 14) Date of next meeting