

**Minutes**  
**Berrick Salome Parish Council**  
**11th May, 2017**

The Meeting of the Berrick Salome Parish Council was held in the Village Hall, Berrick Salome, on Thursday 11th May, 2017. Present:

Ian Glyn [IG] (Chair)  
Hannah Bradley [HB] (Vice-chair)  
Steve Rhodes [SR] (Councillor)  
David Bridgland [DB] (Councillor)  
Chris Cussens [CC] (Clerk)

Steve Harrod [SH] (County Councillor, was present at the preceding Annual Parish Meeting)  
David Turner [DT] (District Councillor, was present at the preceding Annual Parish Meeting)

1. Apologies for absence  
Craig Tribe [CT] (Treasurer), Nicol Glyn, Brian Roantree, Sarah Russell, Jane Franklin, Anne Kilduff
2. Re-election of officers  
This applies to the Chair, Vice-chair and Treasurer. All agreed to carry on and were re-elected.
3. Declarations of interest regarding items on the Agenda  
None
4. To approve and sign the Minutes of the meeting of 9th Mar 2017  
The minutes were approved.
5. Matters arising from the Minutes  
From the meeting of 1 Sep 2016  
Ref 9 Thames Water (TW) have now issued approx. 150 questionnaires on the public sewerage systems to all in the Parish. Approx. 29 have been returned. Although these are still being reviewed, they are mentioning no flooding or flooding to the street and no flooding or restricted toilet use in the homes. Also, relevant dates were not supplied. Consequently, we may be unable to push our case to the top of the list of 31 badly affected parishes.  
  
Over the winter, TW had flow monitors in the sewers to investigate any problems, but found nothing significant due to below average rainfall. They will attempt again next winter.  
  
DB also asked TW to comment on the potential effects of the Benson developments on us. They won't comment until the formal applications for BEN3 and BEN4 are made.
6. The County and District Councillors' reports are available via the following links: -
  - 6.1. OCC: [Annual Report](#)
  - 6.2. SODC: [Annual Report](#) [Monthly Report](#)
7. Treasurer's Report (See Appendix 1 for full report)  
The council approved Sections 1 and 2 of the annual return and the schedule of payments.  
CT's recommendation to renew our insurance this time with Inspire on a three-year term was approved by the PC.
8. Review of planning applications (see Appendix 2 for details)  
The application for Rose Bank having been rejected by SODC, was appealed to the Secretary of State, who have now dismissed this.  
Application for removal of a modern staircase in West Cottage has been refused by SODC.  
SODC have approved applications for The Cottage, Chapel Lane and The Chequers.  
The PC have agreed to support the applications for Kimbars, West Cottage (rear extension) and Willowbank but SODC have yet to deliberate.  
The PC considered the application for Deaneshurst and agreed to recommend approval to SODC.

9. Extra houses/housing developments

IG encouraged everyone to comment on the [emerging local plan](#) which sets out the SODC vision for South Oxfordshire up to 2033, by Wednesday May 17th. IG agreed to make comments on the plan on behalf of the Council.

ACTION  
IG

To help prepare for future traffic increases caused by any new developments, volunteers kindly took measurements of road widths and angles. These will be used at a meeting IG has arranged on May 23<sup>rd</sup> with OCC, SODC and our consultant. This meeting would be to persuade OCC (Highways) to countenance significant traffic calming and traffic discouragement along the length of the lanes through the parish to avoid Benson traffic using it as a rat run. An objective also will be to persuade SODC to demand a contribution to the costs of the works from the developers.

ACTION  
IG

10. Neighbourhood Plan (NP)

The NP team has decided to plan solely based on the Parish boundary. It may have been possible to include parts of neighbouring parishes, but as this would have required the agreement of our neighbours (one declined and one is still thinking about it), we preferred to minimise the risks.

We have formally submitted our NP application to SODC and await their response.

NP team members are drafting out sections of the plan and a consultation document is being prepared. The latter will be distributed to everyone in the Parish and the results used to help the NP team formulate the plan to represent the views of parishioners.

11. Gigaclear

Parishioners were generally very happy with the way Gigaclear have gone about installing their groundwork cables throughout the village roads. They expect to be ready for installations within homes by the end of June 2017.

They will undertake a general tidy-up before completion, which will provide the opportunity to get verges etc. repaired.

12. Bridleway Maintenance

The PC were very happy with the initial clearance of Hollandtide Bottom by Azalea Landscapes. Caroline Tribe was asked to confirm ongoing scope of work and price with Azalea Landscapes so that the PC can consider whether to continue with that work.

ACTION  
Caroline T

13. Playground Maintenance

We will need to provide bark to the pits. CT has already got prices for this and it was agreed to proceed as per his recommendation. It is also necessary to repair the timber-retaining walls to the pits. A quote for £795 plus vat has been received. If we cannot improve on this via the halls handyman we will accept this and proceed.

14. Village Hall

John Bird reported on the status of the Village Hall renovation work funds and ongoing arrangements re the relationship of VHMC and the bridge club. His report is attached.

15. Next Meeting

July 13<sup>th</sup> 2017

Signed ..... Chairman

Date .....

## Appendix 1: Responsible Financial Officer's Report

### To Parish Council meeting Thursday 9 March 2017

1. The council is requested to approve Section 1 of the annual return – annual governance statement 2016-17. Copies of the draft statement have been previously distributed to members. Approval is subject to internal and external audit.
2. The council is requested to approve Section 2 of the annual return – accounting statements 2016-17. Copies of the draft statements have been previously distributed to members. Approval is subject to internal and external audit.
3. Bank balances as at 30 April 2017 totalled £27,600. There were no unpresented cheques. The total reserves of the Parish were therefore £27,600.
4. At 30 April 2017, the accounts show a surplus of income over expenditure of £3,257. This is the amount of half the annual precept. There was no expenditure in the current year up to 30 April 2017.

#### 5. Schedule of payments

The following cheque has been issued since the last meeting:

Date	Chq. no.	Payee	Amount (£)	Purpose
19/03/2017	100691	PALC	133.07	Annual OALC subscription
31/03/2017	100692	SODC	62.80	Dog bin emptying

There have been no bank transfers since the last meeting.

Date	Transfer from	Transfer to	Amount £

6. A VAT refund claim of £167.70 has been submitted to HMRC. This covers the period from 01/07/2016 to 31/03/2017.

## Appendix 2: Planning Application Summary as at 11.05.17

Click on link in Planning ID Column for SODC document

Cllr Abbreviations: CT – Craig Tribe; DB – David Bridgland; HB – Hannah Bradley; IG – Ian Glyn; SR – Steve Rhodes  
Date Abbreviations: PC – PC notification; EC – End of consultation; TD – Target Decision

Planning ID	Cllr	Location	Description	Dates	Status
<a href="#">P16/S2318/FUL</a>	HB	Rose Bank Roke	Amendment to the previously approved application <a href="#">P15/S3823/FUL</a> to amend the design of the garage building	PC: 16 Aug EC: 08 Sep TD: 02 Sep (sic)	PC supports (01 Sep) though has some concerns about planning creep SODC refused Oct 5
<a href="#">P16/S2318/FUL</a>	HB	Rose Bank Roke	Variation of condition 2 of planning permission <a href="#">P15/S3823/FUL</a>		Appeal lodged to Secretary of State (15 Dec) Appeal dismissed (15 Mar)
<a href="#">P17/S0315/LB</a>	DB	West Cottage Berrick Salome	Removal of existing modern stair and infilling of floor	PC: 26 Jan EC: 02 Mar TS: 24 Mar	PC supports (22 Feb) Application refused by SODC (Mar 20)
<a href="#">P17/S0102/HH</a>	CT	Kimbars Roke Marsh	Side extension, two storey with pitched roof	PC: 09 Jan EC: 10 Apr TD: 13 Apr	PC supports (09 Mar)
<a href="#">P17/S0490/HH</a>	HB	The Cottage Chapel Lane Roke	Demolition of existing garage and erection of replacement garage/carport.	PC: 08 Feb EC: 16 Mar TD: 5 Apr	PC supports (09 Mar) SODC approves (27 Mar)
<a href="#">P17/S0218/FUL</a>	IG	The Chequers Inn	Re-organisation of parking area. New freestanding store / office to back garden. New pergola and paving to north-east elevation	PC: 18 Jan EC: 23 Feb TD: 21 Mar	PC supports (11 Feb) SODC approves (20 Mar)
<a href="#">P17/S1052/HH</a>	DB	West Cottage Berrick Salome	Rear extension	PC: 30 Mar EC: 27 Apr TD: 22 May	PC supports (19 Apr)
<a href="#">P17/S1163/HH</a>	IG	Willowbank Berrick Prior	Proposed demolition of the existing rear extension, new rear extension and internal & external alterations	PC: 05 Apr EC: 4 May TD: 19 May	PC supports (24 Apr)
<a href="#">P17/S1405/FUL</a>	IG	Deaneshurst Berrick Prior	Removal of existing single storey dwelling and replacement by a new dwelling. Existing access to remain the same.	PC: 26 Apr EC: 16 May TD: 16 Jun	PC supports (11 May)