

Minutes
Berrick Salome Parish Council
5th March, 2015

The Meeting of the Berrick Salome Parish Council was held in the Village Hall, Berrick Salome, on Thursday 5th March, 2015. Present:

Derek Shaw (Chairman)
Ian Glyn (Vice Chairman)
Anne Kilduff
Douglas Taylor
Craig Tribe (Treasurer)

1. Apologies received
Steve Harrod, County Councillor
2. To approve and sign the Minutes of the previous Parish Council meeting
The minutes of the meeting of 22nd January 2015 were approved and signed.
3. Matters arising from Minutes
 - I. Thames Water is providing revised dates for its meeting with the PC to discuss the results of its drainage monitoring and potential long term remedies.
4. Treasurer's report and including Parish Council donations
 - I. Bank balances as at 28 February 2015 totalled £11,527 and there were unrepresented cheques of £104. The total reserves of the Parish were therefore £11,423.
 - II. At 28 February 2015 the accounts show a surplus of income over expenditure of £2,608. The budget for this period is a surplus of £2,099.
 - III. A claim for input VAT as at 31 December 2014 of £101.13 was posted to HMRC on 4 February
 - IV. See Appendix 1 for the schedule of payments as approved by the PC.
 - V. The 2015-16 budget includes provision for donations of £500 to PAGE and £50 to Friends of Benson Library (FOBL). PC approved.
5. To receive a report from our County and District Councillors
 - I. No report was received from Rachel Wallis, District Councillor
 - II. Steve Harrod, County Councillor was unable to attend the meeting and sent his apologies in advance. His monthly report is available on request from the Parish Clerk.
6. Discussion on the potential for a village defibrillator including talk from Ian Jones, Paramedic / Community Defibrillation Office
Ian Jones presented the benefits of having a defibrillator in the village and the positive impact it can have on survival rates. The costs involved are: defibrillator including the cabinet, battery and 2 sets of pads £1400; the battery would need to be replaced every 4 years at a cost of c. £180; the pads have a shelf life of 2 years at which point they would need to be replaced. Although training to use the unit is not required it can be provided by Ian Jones. Following some discussion, it was agreed that villagers should use an informal buddy system so that, if a situation requires the defibrillator, a friend / neighbour can be called upon to fetch the unit. It was agreed that ideally the village would have two units - the PC budget allows for one unit and it was agreed the Quarry charity should be approached to request funding for a second one. In the meantime the first unit will be purchased and placed outside the village hall (and can be moved at a later date if a second unit is obtained).
Action: DS to approach the Quarry charity. CT to drive communication across the village and to organise training for interested parishioners.
7. Planning applications and decisions
 - I. There has been no new applications since last meeting
 - II. The Innocents: single storey extension – permission granted

- III. Fairfield, Roke: demolition of existing bungalow and erection of replacement dwelling with detached garage – permission granted with conditions.
- IV. For details see Appendix 2.

8. Bridleway update including Roke /Warborough

It was agreed that the Roke / Warborough bridleway has been significantly improved following the work conducted by OCC. It was confirmed that the County Council is responsible for continued maintenance of the surface and that the adjacent land owners are responsible for clearing obstructing overhanging growth. Some confusion exists as to where the boundary from which the 12 foot width is measured from – the PC is awaiting confirmation from OCC on this point. The PC also suggested parishioners could volunteer as footpath wardens in order to report any issues directly to OCC.

9. Playground maintenance update

Due to the rotting of some of the wooden posts of the playground equipment the health and safety inspection has recommended remedial action. To this end the PC is considering two options 1) replacement of the equipment at a cost of £24000 or 2) repair of the faulty elements (cost to be confirmed). Either way, the PC will look to apply for a community grant, with applications opening in June. **Action:** IG liaising with an ex-supplier of playground equipment to seek advice on the safety aspect of repairing rather than replacing equipment and on the likelihood of insurance cover.

10. 2015 Parish Council elections

The PC elections will take place on the 7th May and, as many of the current members are looking to stand down, there is a great opportunity to have new people join the council. Anyone interested and want to find out more about what is involved should speak to any member of the council

11. Emergency plan review

Following the recent fire in the village it was agreed that the current emergency plan should be reviewed in line with the template that the police can provide.

Action: IG to obtain template

12. SODC Local Plan 2031 consultation

The Local Plan is designed to identify where the required new builds should be allocated across Oxfordshire. The PC encourages parishioners to comment on the plan either via the PC or directly on line at SODC's website. The PC has already fed in comments including its insistence that no recommendations for our area should have any further adverse effect on the sewerage system.

13. Village Hall overflow car park repairs

It was agreed for the PC to fund repairs, which would have a positive long term effect on the overflow car park, at a cost of £450.

Action: DS to speak to John Bird to organise

14. Child safety training requirements for Parish Councils

A requirement for the PC to conduct online training on how to recognise child abuse. It was agreed that this would wait until the new council is in place after the election.

15. Parish Council newsletter

The newsletter is to be finalised over the weekend, and then printed and distributed.

Action: CG to obtain Councillor inputs and finalise wording. SW to format. DS to arrange printing.

16. Date of next meeting and requests agenda items

14th May

17. AOB

- I. Following a re-organisation of the management structure of the Mill Stream Day Care centre Anne Ross, our village representative, will talk about this at the Village Meeting on the 7th May.

- II. OCC and BT has announced additional funding for faster broadband which includes Berrick – more info will be made available in June.
- III. The impact of the verge posts in the village seem to have mixed results with some doing the job they were intended to (protect the verges from traffic) and others not. Following some discussion it was agreed to continue with the plan to lay topsoil and seed, prioritising locations within the budget of £1500 provided. The PC continues to encourage all villagers to report pot holes via www.fixmystreet.co.uk **Action:** IG to organise topsoil and seeding.
- IV. A public meeting run by South Oxfordshire Sustainability is being held on the ‘Water Future for Oxfordshire’ at which discussion will be held on how the county can cope with the increased pressure on our water systems. Everyone is welcome: 7pm, 20th March, Cholsey Pavilion.

There being no other business the meeting closed at 9.45pm.

Signed Chairman

Date

Appendix 1

I. Schedule of payments

Confirmation of the Council requested for the following cheque payments:

Date	Chq. no.	Payee	Amount (£)	Purpose
08/02/15	100635	Derek Shaw	53.50	Website hosting
08/02/15	100636	Derek Shaw	50.00	Christmas tree
05/03/15	100637	Derek Shaw	53.50	Website hosting

Appendix 2

Planning Applications:

Planning ID	Location	Application	Status	PC Action
P14/S3929/HH P14/S3930/LB (11 Dec 2014)	Innocents, Berrick Salome OX10 6JR	Single storey side extension	Permission granted by SODC 16-Feb-2015 Approved by PC.	No further action.
P14/S3309/FUL (16 Oct 2014) Amendments submitted (5 Dec 2014)	Fairfield, Roke, OX10 6JD	Demolition of existing bungalow and erection of replacement dwelling with detached garage. (Re-submission of withdrawn application P14/S2019/FUL) (As amended by plans and revised Flood Risk Assessment)	Permission granted (with conditions) by SODC 11-Feb-2015 Approved (with conditions) by PC.	No further action.